



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2003-2024

Enquiries: Lunathi Mqalo

Tel: +27 12 482 2665

Date: 2024-04-10

## PROSPECTIVE BIDDERS

### RFB 2003-2024: PROVISION OF SERVERS, STORAGE, RELATED EQUIPMENT AND SERVICES FOR SITA AND ALL GOVERNMENT DEPARTMENTS FOR A PERIOD OF FIVE YEARS.

Service Providers are invited to submit a response for RFB 2003-2024: PROVISION OF SERVERS, STORAGE, RELATED EQUIPMENT AND SERVICES FOR SITA AND ALL GOVERNMENT DEPARTMENTS FOR A PERIOD OF FIVE YEARS.

**A Non-Compulsory briefing session will be held online via teams on 19 April 2024 at 11H00.**

The final date for clarification questions is 30 April 2024.

The closing date for bid submission is 06 May 2024 at 11H00.

#### NOTES TO THE BIDDERS:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this RFQ:
  - **Closing of date:**  
Bidders must submit their Bid responses through the tender box at SITA Erasmuskloof 459 Tsitsa Street) at 11h00am on the Bid closing date.
  - **Administrative Pre-Qualification Requirements**

#### Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,  
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

#### Executive Directors:

Mr S Dzungwa (Managing Director: Acting) Mr MK Kgauwe (Chief Financial Officer),  
PH Attorneys (Company Secretary: Acting)

RESTRICTED

Submission of RFQ response - The bidder has submitted an RFQ response documentation pack:

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the "Invitation to Bid" cover page, and;
- (ii) in the correct format as one original document, one copy on memory stick / USB.

**The published RFQ document is packaged as follows:**

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 on the Bid closing date.	

**The following contact details are applicable:**

- (a) All queries to this bid must be submitted in writing to the following email address:  
[Lunathi.Mqalo@sita.co.za](mailto:Lunathi.Mqalo@sita.co.za)

Yours sincerely



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Siphamandla Mbhele  
Manager: Transversal Contracts

**Non-Executive Directors:**

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